

**CABARRUS COUNTY TOURISM
AUTHORITY
d/b/a Cabarrus County Convention And
Visitors Bureau**

**Financial Statements and
Supplementary Information**

Year Ended June 30, 2021

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention and Visitors Bureau
Concord, North Carolina

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John Mills, Executive Vice President - Finance Director

**Cabarrus County Tourism Authority
d/b/a Cabarrus County Convention and Visitors Bureau**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Cabarrus County Tourism Authority
d/b/a Cabarrus County Convention and Visitors Bureau
Concord, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of **Cabarrus County Tourism Authority d/b/a/ Cabarrus County Convention and Visitors Bureau**, as of and for the year ended June 30, 2021, which collectively comprise the Bureau's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, based upon our audit, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, and the major fund for the **Cabarrus County Tourism Authority d/b/a/ Cabarrus County Convention and Visitors Bureau** as of June 30, 2021, and the respective changes in financial position, and where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, on pages 5 through 10, and the Local Government Employees' Retirement System Schedules of the Bureau's Proportionate Share of Net Pension Liability and Bureau Contributions, on pages 32 and 33, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Potter & Company, PA

Potter & Company, P.A.
Concord, North Carolina
November 30, 2021

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2021

As management of the Cabarrus County Tourism Authority d/b/a/ Cabarrus County Convention and Visitors Bureau (the "Bureau"), we offer readers of the Bureau's financial statements this narrative overview and analysis of the financial activities of the Bureau for the fiscal year ended June 30, 2021. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Bureau's financial statements and notes, which follow this narrative.

Financial Highlights

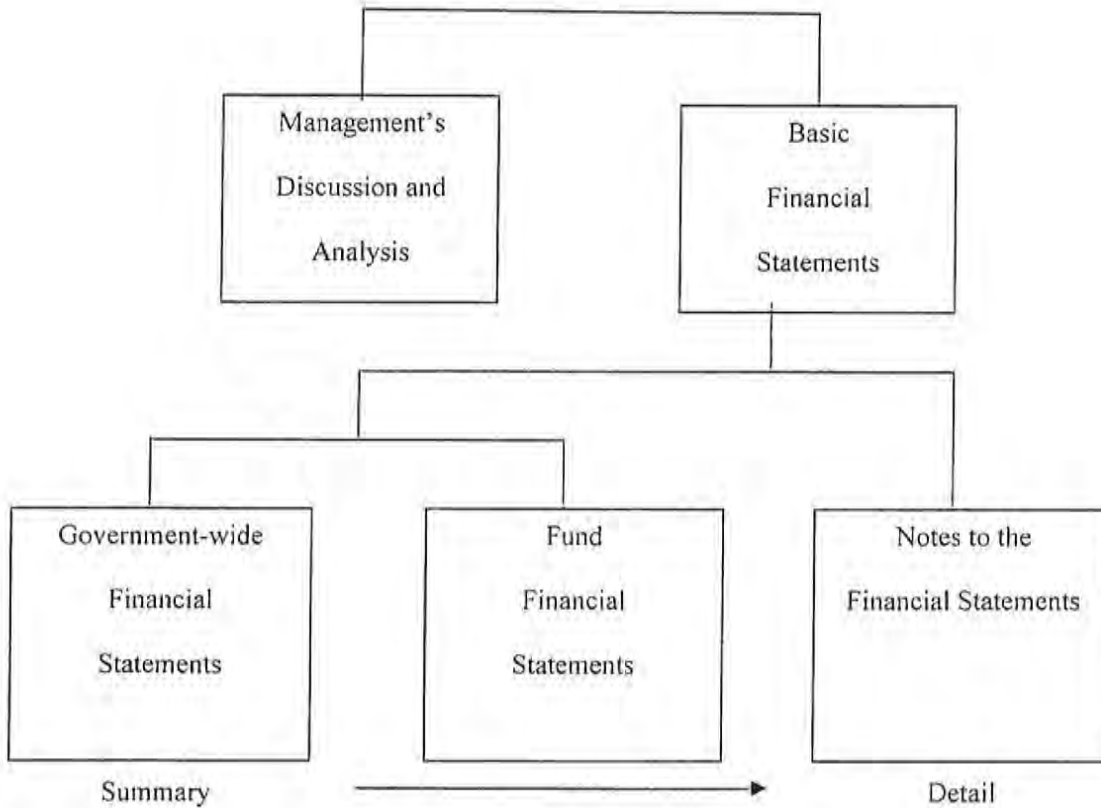
- The assets and deferred outflows of resources of the Bureau exceed the liabilities and deferred inflows of resources at the close of the fiscal year by \$4,232,603 (Net Position).
- The Bureau's total Net Position increased by \$982,267 due primarily to expense cutting measures taken as a result of the travel impact of COVID-19. This included staffing reductions and elimination of a majority of the sales and marketing expenses.
- The Bureau's total fund balance of \$4,525,602 at the end of the year is made of committed Tourism Capital Reserves fund of \$2,172,146, committed Sports Development of \$77,391, and unassigned of \$2,276,065.
- The Bureau's revenues decreased 10%, or (\$404,6362) from the prior fiscal year due to decreases in Occupancy Tax revenues related to travel impacts of COVID-19. Expenses decreased by 40%, or (\$1,792,721) due to expense reductions made to offset the loss of Occupancy Tax revenues related to COVID-19.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2021

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Bureau's basic financial statements. The Bureau's basic financial statements consist of three components, 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The Bureau is considered a special purpose government rather than a general government. In addition, the Bureau engages only in governmental activities and operates only one program.

Required Components of Annual Financial Reports



CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2021

Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the Government-wide Financial Statements. They provide both short and long-term information about the Bureau's financial status.

The next statements (Exhibits 3, 4 and 5) are Fund Financial Statements. These statements provide more detail than the government-wide statements.

The next section of the basic financial statements is the notes. The notes to the financial statements explain in detail some of the data contained in those statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the Bureau's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the Bureau's financial status as a whole.

The two government-wide statements report the Bureau's Net Position and how they have changed. Net Position is the difference between the Bureau's total assets and total liabilities. Measuring Net Position is one way to gauge the Bureau's financial condition.

The government-wide statements are comprised of a single category - governmental activities. The government-wide financial statements are on Exhibits 1 and 2 of this report.

Fund Financial Statements

The fund financial statements provide a more detailed look at the Bureau's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Bureau, like all governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the Bureau's budget ordinance. All of the funds of the Bureau belong in one category, governmental funds.

Governmental Funds-Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. The Bureau's activities are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using the current financial resources focus and the modified accrual basis of accounting. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps to determine if there are more or less financial resources available to finance the Bureau's programs.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2021

The Bureau adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document. The budget authorizes the Bureau to obtain funds from identified sources to finance current period activities. The budgetary statement provided for the General Fund demonstrates how well the Bureau complied with the budget ordinance.

Notes to the Financial Statements – The notes provide additional information that is essential to fully understanding data provided in the government-wide and fund financial statements.

Government-Wide Financial Analysis

The Governmental Accounting Standards Board (GASB) Statement 34 dictated the changes you see in the Bureau's financial reports, as well as in those of many other units of government.

Net Position
Figure 1

	2021	2020
Current and Other Assets	\$ 4,890,455	\$ 3,449,632
Capital Assets	\$ 110,004	\$ 131,005
Total Assets	<u>\$ 5,000,459</u>	<u>\$ 3,580,637</u>
Deferred outflows of resources	<u>\$ 281,998</u>	<u>\$ 266,270</u>
Net Pension Liability	\$ 579,967	\$ 464,531
Other Liabilities	\$ 443,223	\$ 115,942
Total Liabilities	<u>\$ 1,023,190</u>	<u>\$ 580,473</u>
Deferred inflows of resources	<u>\$ 26,654</u>	<u>\$ 16,458</u>
Net Assets		
Net investment in capital assets	\$ 110,004	\$ 131,005
Restricted for Sports Development	\$ 77,391	\$ 77,391
Restricted for Tourism Development	\$ 2,172,146	\$ 2,172,146
Unrestricted	<u>\$ 1,873,062</u>	<u>\$ 869,434</u>
Net Position	<u>\$ 4,232,603</u>	<u>\$ 3,249,976</u>

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2021

As noted earlier, Net Position may serve over time as one useful indicator of a government's financial condition. The assets of the Bureau exceeded liabilities by \$4,232,603 of June 30, 2021. The Bureau's Net Position increased by \$982,627 for the fiscal year ended June 30, 2021.

Changes in Net Position
Figure 2

	Governmental Activities	
	June 30, 2021	
	2021	2020
Revenues		
General Revenues		
Occupancy Tax	\$ 3,748,422	\$ 4,133,247
Advertising Fees	\$ 0	\$ 2,662
Other Income	\$ 3,182	\$ 18,832
Earned Interest	\$ 2,264	\$ 3,490
Total Revenues	\$ 3,753,868	\$ 4,158,231
Expenses		
Economic and Physical Development	\$ 2,771,241	\$ 4,581,959
Total Expenses	\$ 2,771,241	\$ 4,581,959
Increase (Decrease) in Net Assets	\$ 982,627	\$ (423,728)
Net Position - Beginning	\$ 3,249,976	\$ 3,673,704
Net Position - Ending	\$ 4,232,603	\$ 3,249,976

Financial Analysis of the Bureau's Funds

As noted earlier, the Bureau uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds-The focus of the Bureau's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Bureau's financing requirements. Specifically, unassigned fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2021

The General Fund is the operating fund of the Bureau. At the end of the fiscal year, unassigned fund balance of the General Fund was \$2,276,065. The committed portion of the General Fund that relates to Sports Development at the end of fiscal year was \$77,391. The Tourism Capital Reserve fund is to fund capital projects, sales and marketing, and tourism development of the Bureau. At the end of the fiscal year, committed fund balance of the Tourism Capital Reserve Fund was \$2,172,146.

Economic Factors for FY2021

The following key economic indicators reflect the current state of the travel industry in Cabarrus County.

- COVID-19 continued to have a devastating impact on all tourism metrics including hotels, restaurants, and attractions. Travel restrictions and gathering mandates for North Carolina remained in place until May of 2021.
- Great Wolf Lodge, the largest producer of Occupancy Tax in the County, did open in September 2020; however, due to gathering limits the hotel reduced its overall occupancy capacity. Additional capacity was limited for hotels in the region due to the lack of workforce.
- The rebound of travel in the spring of 2021 was mostly due to the leisure traveler. Group Meetings and Business Travel still remained limited for most of FY2021 due to virus concerns. Charlotte Motor Speedway did conduct races in the fall of 2020 and spring of 2021 with fans. The fall event was limited due to gathering mandates. These mandates also caused the elimination of the NHRA events.
- The CVB had a reduction of \$1.3 million in Occupancy Taxes to budget in FY2021; however, expense reductions were put in place to mitigate the loss of revenues. Marketing went dark with advertising since visitation was limited due to virus concerns. Trade Shows and Group Meeting and Convention participation was eliminated due to the cancellation of events.
- Room Demand fell by 24% from July through February in FY2021 compared to the same period in FY2020. Increased visitation began in the last few months of FY2021 as gathering limits were removed.
- Average Daily Rates fell 8% as hotels had to discount rooms in order to generate revenue.

Budget Highlights for the Fiscal Year Ending June 30, 2022

Occupancy Taxes are expected to increase to \$3,950,003 for FY2022 based on year end FY2021 collections of \$3,748,424. While leisure travel has rebounded nationally to 95% of 2019 levels, it is expected to take at least 2 years for business travel and group meetings and conventions to return to 2019 levels. While COVID-19 travel concerns will still remain at some level, the Bureau is beginning to ramp back up its sales and marketing efforts.

The organization did receive PPP funds after legislation was approved in North Carolina for Tourism Development Authority participation in the PPP program. The Bureau received \$293,073 in PPP funds. The Bureau did receive notice at the beginning of FY2022 that those funds were fully forgiven. This will allow for additional income to be utilized to increase advertising spend. The organization is bringing in new marketing agency partners that will be designing new creative and targeting new audiences. Research data programs are being added to track visitation to Cabarrus County's hospitality partners.

Requests for Information

This report is designed to provide an overview of the Bureau's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Finance Director, Cabarrus County Tourism Authority, 10099 Weddington Rd Ste 102, Concord, NC 28027.

BASIC FINANCIAL STATEMENTS

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention and Visitors Bureau
STATEMENT OF NET POSITION
June 30, 2021

Exhibit I

	Governmental Activities
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 4,452,665
Due from County	437,790
Total Current Assets	4,890,455
Capital Assets:	
Computer equipment	9,718
Vehicles	88,066
Leasehold improvements	215,791
Office equipment	75,345
Other fixed assets	7,935
	396,855
Less Accumulated Depreciation	(286,851)
Total Capital Assets, net	110,004
Total Assets	5,000,459
DEFERRED OUTFLOWS OF RESOURCES	281,998
LIABILITIES	
Current Liabilities:	
Accounts payable	16,868
Accrued liabilities	133,282
PPP loan payable	293,073
Total Current Liabilities	443,223
Long-term liabilities:	
Net pension liability	579,967
Total Liabilities	1,023,190
DEFERRED INFLOWS OF RESOURCES	26,664
NET POSITION	
Net investment in capital assets	110,004
Restricted for:	
Sports development	77,391
Tourism capital reserves	2,172,146
Subsequent year's expenditures	1,873,062
Total Net Position	\$ 4,232,603

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention and Visitors Bureau
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2021

Exhibit 2

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenues and Changes in Net Position
		Program Fees	Operating Grants and Contributions	
Economic and physical development	\$ 2,771,241	3,182	3,748,422	\$ 980,363
Total	\$ 2,771,241	\$ 3,182	\$ 3,748,422	980,363
	General revenues:			
				-
				-
				2,264
Change in net position				982,627
Net Position - beginning				3,249,976
Net Position - ending				\$ 4,232,603

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a/ Cabarrus County Convention and Visitors Bureau
BALANCE SHEET - GOVERNMENTAL FUND
June 30, 2021

Exhibit 3

	<u>Major Fund</u>	<u>Total</u>
	<u>General Fund</u>	<u>Governmental</u>
		<u>Funds</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 4,452,665	\$ 4,452,665
Due from County	437,790	437,790
Total Current Assets	4,890,455	4,890,455
Total Assets	\$ 4,890,455	\$ 4,890,455
 LIABILITIES AND FUND BALANCE		
Current Liabilities:		
Accounts payable	\$ 16,868	\$ 16,868
Accrued liabilities	54,913	54,913
PPP loan payable	293,073	293,073
Total Current Liabilities	364,854	364,854
Total Liabilities	364,854	364,854
Fund Balance:		
Committed For:		
Sports development	77,391	77,391
Tourism capital reserves	2,172,146	2,172,146
Subsequent year's expenditures	2,276,065	2,276,065
Total Fund Balance	4,525,602	4,525,602
Total Liabilities and Fund Balance	\$ 4,890,456	\$ 4,890,456
Amounts reported for governmental activities in the statement of net position are different because:		
Ending fund balance - governmental funds		\$ 4,525,602
Capital assets are not capitalized and are expensed in the funds		110,004
Deferred outflows of resources related to pensions		281,998
Net pension liability		(579,967)
Deferred inflows of resources related to pensions		(26,663)
Liabilities for compensated absences are not reported in the funds		(78,371)
Net position of the governmental activities		\$ 4,232,603

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention and Visitors Bureau
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Year Ended June 30, 2021

Exhibit 4

	<u>Major Fund</u>	<u>Total</u>
	<u>General Fund</u>	<u>Governmental</u>
		<u>Funds</u>
Revenues:		
Occupancy tax revenue	\$ 3,748,422	\$ 3,748,422
Advertising fees	-	-
Items for resale	3,182	3,182
Miscellaneous revenues	-	-
Interest on investments	2,264	2,264
	<u>3,753,868</u>	<u>3,753,868</u>
Total revenues		
Expenditures:		
Current:		
Economic and physical development	2,641,872	2,641,872
	<u>1,111,996</u>	<u>1,111,996</u>
Revenues over (under) expenditures		
Other Financing Sources (Uses)		
Transfer from (to) other funds	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>
Fund balance, beginning of year	<u>3,413,606</u>	<u>3,413,606</u>
Fund balance, end of year	<u>\$ 4,525,602</u>	<u>\$ 4,525,602</u>

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention and Visitors Bureau
RECONCILIATION OF THE STATEMENT OF ACTIVITIES TO THE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUND
For the Year Ended June 30, 2021

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds	\$ 1,111,996
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.	(21,001)
Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities	83,982
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Pension expense	(193,895)
Compensated absences	<u>1,545</u>
Total changes in net position of governmental activities	<u>\$ 982,627</u>

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY

Exhibit 6

d/b/a Cabarrus County Convention and Visitors Bureau

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - GENERAL FUND**

For the Year Ended June 30, 2021

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variances Positive (Negative)</u>
Revenues:				
Occupancy tax	\$ 5,039,000	\$ 5,039,000	\$ 3,748,422	\$ (1,290,578)
Advertising revenues	20,000	20,000	-	(20,000)
Items for resale	9,850	9,850	3,182	(6,668)
Miscellaneous revenue	3,500	3,500	-	(3,500)
Interest on investments	3,600	3,600	2,264	(1,336)
Fund balance appropriated	-	-	-	-
Total revenues	<u>5,075,950</u>	<u>5,075,950</u>	<u>3,753,868</u>	<u>(1,322,082)</u>
Expenditures:				
Economic and physical development:				
Salaries and employee benefits	1,455,192	1,455,192	1,112,633	342,559
Administration	648,272	648,272	543,124	105,148
Advertising	1,324,297	1,324,297	374,924	949,373
Events	48,935	48,935	18,305	30,630
Agreements	795,820	795,820	377,995	417,825
Sales and marketing	803,434	803,434	214,891	588,543
Total expenditures	<u>5,075,950</u>	<u>5,075,950</u>	<u>2,641,872</u>	<u>2,434,078</u>
Revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>1,111,996</u>	<u>1,111,996</u>
Other Financing Sources (Uses)				
Transfer from (to) other funds	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures and other uses over revenues and other sources	<u>\$ -</u>	<u>\$ -</u>	<u>1,111,996</u>	<u>\$ 1,111,996</u>
Fund balance, beginning of year			<u>3,413,606</u>	
Fund balance, end of year			<u>\$ 4,525,602</u>	

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO THE FINANCIAL STATEMENT
For the year ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Cabarrus County Tourism Authority d/b/a/ Cabarrus County Convention and Visitors Bureau conform to generally accepted accounting principles as applicable to government entities. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The Cabarrus County Tourism Authority d/b/a Cabarrus County Convention and Visitors Bureau (the "Bureau") was chartered as the Tourism Development Authority for Cabarrus County by S.L. 1989-658/House Bill 813 of the 1989 session laws of the North Carolina General Assembly, effective July 19, 1989. The purpose of the Bureau is to promote travel and tourism in Cabarrus County. The Bureau's Board is composed of 12 members. The Cabarrus County Commissioners appoint 3 members to the Bureau's Board. The Cabarrus Regional Chamber of Commerce appoints 3 members to the Bureau's Board. The Bureau appoints the final 6 members to the Board. The budget of the Bureau is approved by the Board of the Bureau, and the Cabarrus County Commissioners concur with the budget. The Bureau is funded through the local hotel occupancy tax.

B. Basis of Presentation

Government-Wide Statements: The statement of net position and the statement of activities display information about the governmental entity. These statements include the financial activities of the overall governmental entity.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Bureau's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include fees and charges paid by the recipients of goods or services offered by the programs. Revenues that are not classified as program revenues are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Bureau's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The Bureau has the following major governmental fund:

General Fund – The General Fund is the general operating fund of the Bureau. Additionally, the Bureau has legally adopted a Tourism Capital Reserve Fund. Under GASB 54 guidance the Tourism Capital Reserve Fund is consolidated with the General Fund. The budgetary comparison for the Tourism Capital Reserve Fund has been consolidated with the General Fund.

-Continued-

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

C. Measurement Focus and Basis of Accounting

Government-Wide Financial Statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred.

The Bureau recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized on the modified accrual basis of accounting when they are measurable and available. Non-exchange transactions occur when a government provides (or receives) value to (or from) another party without receiving (or giving) equal or nearly equal value in return. The Bureau considers all revenues available if they are collected within 60 days after year end.

The Bureau has implemented Governmental Accounting Standards Board (GASB) Statement Number 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, and related standards. These new standards provide for significant changes in terminology and presentation and for the inclusion of Management's Discussion and Analysis as required supplementary information.

D. Budgetary Data

Budget

Budgets are adopted as required by North Carolina General Statutes. An annual budget ordinance is adopted for the General Fund. All annual appropriations lapse at fiscal year end. The budget is prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. Any revisions that alter total expenditures of any fund must be approved by the governing board. During the year, several amendments to the original budget were necessary. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

E. Assets, Liabilities and Fund Equity

1. Deposits and Investments

All deposits of the Bureau are made in Board-designated official depositories and are secured as required by G.S. 159-31. The Bureau may designate as an official depository any bank or savings association whose principal office is located in North

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Assets, Liabilities and Fund Equity (cont'd)

Carolina. Also, the Bureau may establish time deposit accounts such as money market accounts, and certificates of deposit.

2. Cash and Cash Equivalents

All bank deposits are essentially demand deposits and are considered cash and cash equivalents.

3. Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. No provision for bad debt is included in these financial statements because the Bureau considers all accounts receivable to be collectible at June 30, 2021.

4. Capital Assets

All acquisitions of capital assets and all expenditures for repairs, maintenance, renewals and betterments that materially prolong the useful lives of assets are capitalized. Maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently. Capital assets are carried at cost. Donations of capital assets are recorded as support at their estimated fair value as established by the donor. Depreciation is computed using the straight-line method as follows:

Computer Equipment	5 years
Vehicles	5 years
Leasehold Improvements	15 years
Office Equipment	5 years
Other fixed assets	5 years

5. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Bureau has one item that meets this criterion, contributions made to the pension plan in the 2021 fiscal year. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Bureau has one item

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NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Assets, Liabilities and Fund Equity (cont'd)

that meets the criterion for this category, deferrals of pension expense that result from the implementation of GASB Statement 68.

6. Compensated Absences

The paid time off (PTO) policy of the Bureau provides for the accumulation of up to 240 hours earned leave with such leave being fully vested when earned. For the Bureau's government-wide fund, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The Bureau has assumed a last-in, first-out method of using accumulated compensation time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability in the government-wide financial statements.

7. Net Position/Fund Balances

Net Position

Net position in the government-wide financial statements is classified as net investments in capital assets, restricted and unrestricted. Restricted net position represent constraints on resources that are either externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments or imposed by law through state statute.

Fund Balances

In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund type classifies fund balances as follows:

Non-spendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Committed Fund Balance – Portion of fund balance that can only be used for specific purposes imposed by majority vote by quorum of the Bureau's governing body (highest level of decision-making authority). Any changes or removal of specific purpose requires majority action by the governing body.

Assigned Fund Balance – Portion of fund balance that the Bureau intends to use for specific purposes.

-Continued-

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Assets, Liabilities and Fund Equity (cont'd)

Unassigned Fund Balance – Portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

8. Pensions

For purposes of measuring the net pension asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The Bureau's employer contributions are recognized when due and the Bureau has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

Income Tax Status

Cabarrus County Tourism Authority is recognized as a Bureau exempt from federal income tax and not subject to private foundation status under Section 501(c)(6) of the Internal Revenue Code.

The Authority has adopted ASC 740-10, effective for audit years ending after December 15, 2009, as it relates to uncertain tax positions for the year ended June 30, 2021 and has evaluated its tax positions for all open tax years. The Bureau is not currently under audit nor has the Bureau been contacted by the Internal Revenue Service.

Based on the evaluation of the Bureau's tax positions, management believes all positions taken would be upheld under an examination. Therefore, no provision for the effects of uncertain tax positions have been recorded for the year ended June 30, 2021.

F. Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

G. Subsequent Events

Management has evaluated subsequent events through November 30, 2021, the date the financial statements were available to be issued.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 2 - DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS

A. Deposits

All the deposits of the Bureau are either insured or collateralized. All deposits that exceed the Federal Depository Insurance coverage level are collateralized with securities held by the Bureau's agents in these units' names.

At June 30, 2021, the Bureau's deposits had a carrying amount of \$4,452,665, and a bank balance of \$4,547,925. Of the bank balance, \$250,000 was covered by federal depository insurance for each of the two banks, and \$4,047,925 was covered by collateral.

B. Due from County

Due from County consisted primarily of the occupancy tax payment of \$437,790 that was due from Cabarrus County at June 30, 2021.

C. Capital Assets

The following is a summary of changes in capital assets during the fiscal year:

	Balance July 1, 2020	Increases	Decreases	Balance June 30, 2021
Capital assets being depreciated:				
Computer equipment	\$ 9,718	\$ -	\$ -	\$ 9,718
Vehicles	88,066	-	-	88,066
Leasehold improvements	215,791	-	-	215,791
Office equipment	75,345	-	-	75,345
Other fixed assets	7,935	-	-	7,935
Total capital assets being depreciated	<u>396,854</u>	<u>-</u>	<u>-</u>	<u>396,855</u>
Less accumulated depreciation for:				
Computer equipment	1,619	1,944	-	3,563
Vehicles	70,548	4,671	-	75,219
Leasehold improvements	110,403	13,386	-	124,789
Office equipment	75,345	-	-	75,345
Other fixed assets	7,935	-	-	7,935
Total accumulated depreciated	<u>265,849</u>	<u>\$ 21,001</u>	<u>\$ -</u>	<u>286,851</u>
Total capital assets being depreciated, net	<u>\$ 131,005</u>			<u>\$ 110,004</u>

-Continued-

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 2 - DETAIL NOTE ON ALL FUNDS AND ACCOUNT GROUPS (cont'd)

D. Liabilities

Risk Management

The Bureau is exposed to various risks of loss related to torts, theft of assets, errors and omissions, and natural disasters. The Finance Director of the Bureau is bonded by a public official's bond in the amount of \$50,000.

The Bureau's insurance policy is administered by Trey Siner Insurance Group. Through this policy, the Bureau has workers' compensation coverage up to statutory limits and employers' liability coverage up to \$1,000,000. The Bureau also participates in an insurance policy for General Liability coverage up to \$1,000,000 and Directors and Officers liability coverage up to \$1,000,000.

The Bureau has not acquired flood insurance.

Changes in Long-Term Liabilities as follows:

	Balance July 1, 2020	Increases	Decreases	Balance June 30, 2021	Current Portion of Balance
Governmental activities:					
Compensated absences	\$ 79,916	\$ -	\$ (1,545)	\$ 78,371	\$ 78,371
Governmental activities long-term liabilities	\$ 79,916	\$ -	\$ (1,545)	\$ 78,371	\$ 78,371

E. Occupancy Taxes

Cabarrus County, in accordance with state law (S.L. 1999-112), transfers the proceeds of a room occupancy tax gross receipts derived from the rental of any room, lodging, or accommodation furnished by a hotel, motel, inn, tourist camp, or similar place within the County that is subject to sales tax imposed by the state under G.S. 105-164.4(a)(3). This tax is in addition to any state or local sales tax. This tax does not apply to accommodations furnished by nonprofit, charitable, educational, or religious Bureaus. The occupancy tax transferred from Cabarrus County represents 99% of total revenues and other financing sources of the Bureau.

NOTE 3 - RELATED PARTY TRANSACTIONS

A board member, Greg Walter, is the Executive Vice President and General Manager for Charlotte Motor Speedway. The Bureau paid Charlotte Motor Speedway \$125,387 during the year ended June 30, 2021, under a marketing agreement and event sponsorship.

A board member, Owen Parker, is the General Manager of Hilton Garden Inn. The Bureau paid the Hilton Garden Inn \$2,649 during the year ended June 30, 2021, for sponsorship of group meetings throughout the year.

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CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 4- RETIREMENT PLAN

A. Local Governmental Employees' Retirement System

Plan Description. The Bureau is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the state Senate, one appointed by the state House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60.

Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

CABARRUS COUNTY TOURISM AUTHORITY
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NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 4- RETIREMENT PLAN (cont'd)

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. Bureau employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The Bureau's contractually required contribution rate for the year ended June 30, 2021, was 10.82%, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the Bureau were \$83,982 for the year ended June 30, 2021.

Refunds of Contributions – Bureau employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2021, the Bureau reported a liability of \$579,967 for their proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2019. The total pension liability was then rolled forward to the measurement date of June 30, 2020 utilizing update procedures incorporating the actuarial assumptions. The Bureau's proportion of the net pension liability was based on a projection of the Bureau's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2020 and 2019, the Bureau's proportion was 0.01623 and 0.01701%, respectively.

-Continued-

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 4- RETIREMENT PLAN (cont'd)

For the year ended June 30, 2021, the Bureau recognized pension expense of \$193,895. At June 30, 2021, the Bureau reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 73,240	\$ -
Changes of assumptions	43,161	-
Net difference between projected and actual earnings on pension plan investments	81,615	-
Changes in proportion and differences between Bureau contributions and proportionate share of contributions	-	26,664
Bureau contributions subsequent to the Measurement date	83,982	-
Total	\$ 281,998	\$ 26,664

\$83,982 reported as deferred outflows of resources related to pensions resulting from Bureau contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ending June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	
2022	\$ 43,216
2023	66,360
2024	37,623
2025	24,154
2026	-
Thereafter	-

Actuarial Assumptions. The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases including inflation and productivity factor	3.50 to 8.10 percent
Investment rate of return, net of pension plan investment expense, including inflation	7.00 percent

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CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 4- RETIREMENT PLAN (cont'd)

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2019 valuation were based on the results of an actuarial experience study for the period January 1, 2011 through December 31, 2015.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2018 are summarized in the following table:

	Target Allocation	Long-term Expected Real Rate of Return
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
	<u>100.0%</u>	

The information above is based on 30 year expectations developed with the consulting actuary for the 2019 asset / liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.05%. All rates of return and inflation are annualized.

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CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 4 - RETIREMENT PLAN (cont'd)

Discount rate. The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Bureau's proportionate share of the net pension liability to changes in the discount rate. The following presents the Bureau's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the Bureau's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00 percent) or one percentage point higher (8.00 percent) than the current rate:

	1% Decrease (6.00%)	Discount Rate (7.00%)	1% Increase (8.00%)
Bureau's proportionate share of the net pension liability (asset)	\$ 1,176,690	\$ 579,967	\$ 84,048

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

A. NC401(k) Annuity Program

The Bureau also offers a NC401(k) tax deferred annuity program. Eligible employees can contribute to the plan from their salary. The Bureau currently contributes 5% of the employees' salary. The amount paid to the retirement program by the Bureau during the year ended June 30, 2021 was \$38,808.

NOTE 5 - JOINT VENTURE

The Bureau takes part in a joint venture in conjunction with Cabarrus County. The Bureau receives 90% of room occupancy taxes, which are levied and collected by the County. For the year ended June 30, 2021, occupancy taxes totaling \$3,373,582 were received from the County.

NOTE 6 - LEASES

The Bureau leases its office space, computers, servers, a vehicle and a copier under operating leases. Lease expense for the year ended June 30, 2021 was \$224,710.

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CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 5 - LEASES (cont'd)

Future minimum lease payments under the operating leases for office space and equipment as of June 30, 2021 are as follows:

<u>Years ending June 30,</u>	
2022	\$ 163,421
2023	155,933
2024	150,413
2025	100,275
Thereafter	-
	<u>\$ 570,042</u>

NOTE 6 - CONTINGENCY

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report.

The Bureau’s operations are heavily dependent on the local county’s occupancy taxes. The outbreak may have a continued material adverse impact on economic and market conditions, triggering a period of global economic slowdown. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Bureau is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

NOTE 7 – PAYCHECK PROTECTION PROGRAM

On March 26, 2021, the Bureau received loan proceeds in the amount of \$293,073 under the Paycheck Protection Program (“PPP”) administered by a Small Business Administration (SBA) approved partner. Established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”), the PPP provides for loans to qualifying organizations in amounts up to 2.5 times the organization’s average monthly payroll expenses. PPP loans and accrued interest are forgivable after a “covered period” (eight or 24 weeks) as long as the borrower maintains its payroll levels and uses the loan proceeds for eligible purposes, including payroll, benefits, rent, and utilities. The forgiveness amount will be reduced if the borrower terminates employees or reduces salaries during the covered period. Any unforgiven portion of a PPP loan is payable over two or five years at an interest rate of 1%, with a deferral of payments for 10 months after the end of the covered period. The Bureau intends to use PPP loan proceeds for purposes consistent with the PPP and apply for forgiveness within 10 months of the end of the covered period. The Bureau has recorded a note payable and will record forgiveness upon being legally released from the loan obligation.

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CABARRUS COUNTY TOURISM AUTHORITY
d/b/a CABARRUS COUNTY CONVENTION AND VISITORS BUREAU
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2021

NOTE 8 – SUBSEQUENT EVENT

On July 30, 2021, the Bureau applied for full forgiveness of the initial PPP loan proceeds. Upon notification of forgiveness by the Small Business Administration (SBA), the Bureau will recognize other income in 2022 of \$293,073. The Bureau received notification of loan forgiveness by the SBA on October 19, 2021.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention And Visitors Bureau
SCHEDULE OF BUREAU CONTRIBUTIONS
LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM
LAST EIGHT FISCAL YEARS

	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution	\$ 83,982	\$ 99,637	\$ 90,238	\$ 81,980	\$ 79,765	\$ 72,368	\$ 72,393	\$ 68,376
Contributions in relation to the contractually required contribution	83,982	99,637	90,238	81,980	79,765	72,368	72,383	68,376
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bureau's covered-employee payroll	\$ 776,174	\$ 1,035,728	\$ 1,071,710	\$ 1,003,427	\$ 1,007,134	\$ 985,940	\$ 935,181	\$ 883,411
Contributions as a percentage of covered-employee payroll	10.82%	9.62%	8.42%	8.17%	7.92%	7.34%	7.74%	7.74%

The accompanying notes are an integral part of this statement.

CABARRUS COUNTY TOURISM AUTHORITY
d/b/a Cabarrus County Convention And Visitors Bureau
SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE BUREAU'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM
LAST EIGHT FISCAL YEARS

	2021	2020	2019	2018	2017	2016	2015	2014
Bureau's proportion of the net pension liability (asset)	0.01623%	0.01701%	0.01715%	0.01801%	0.02050%	0.01870%	0.01898%	0.01700%
Bureau's proportionate share of the net pension liability (asset)	\$ 579,967	\$ 464,531	\$ 406,856	\$ 275,143	\$ 435,078	\$ 83,700	\$ (111,934)	\$ 204,915
Bureau's covered-employee payroll	\$ 1,035,728	\$ 1,071,710	\$ 1,003,427	\$ 1,007,134	\$ 985,940	\$ 935,181	\$ 883,411	\$ 844,141
Bureau's proportionate share of the net pension liability (asset) as a percentage of its covered- employee payroll	56.00%	43.34%	40.55%	27.32%	44.13%	8.95%	-12.67%	24.27%
Plan fiduciary net position as a percentage of the total pension liability	88.61%	90.86%	91.63%	94.18%	91.47%	98.09%	102.64%	94.35%

*The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30

The accompanying notes are an integral part of this statement.